

# Top-up My Credit

## Printing Cost

Printing is charged at \$0.11 for one-sided A4 black and white and \$0.25 for one-sided A4 colour. Double-sided printing is only available from university computers. **Credit balance must be higher than \$0.00 to access a student printer.** 

### Adding Credit to your Student Card

Print Credit can be added via Think Print: <u>https://thinkprint.nd.edu.au/</u>

- 1. Sign into Think Print using your University ID and password
- 2. Select Payment (left hand side of the screen)
- 3. Select Electronic payment or Voucher

Ý	Payment
Dashboard	Account details Recharge credit
Upload job	Electronic payment Voucher
🕈 Payment	Amount: A\$
	Amount: AS
	PAY

- 4. Enter your credit amount (minimum amount \$1.00)
- 5. Click Pay
- 6. **"My Account"** creates an account that securely stores your details for future transactions as well as your payment history. Please follow prompts to set up an account if desired.



Currently, only Visa or MasterCard are accepted.

7. Enter your credit card details and click 'Pay Now.'



<u>Please do not click back in your browser or navigate away from the payment page while</u> <u>a payment is being processed.</u>

Payment Card Details	
To proceed with this payment, enter your card details and click $\ensuremath{\text{Pay No}}$	w or select a different payment method.
Number	7100133
Amount	\$10.00
Fee	\$0.00
Email	ctyj020687@hotmail.com
Cardholder Name	Cardholder Name
Card Number	Card Number
Expiry Date Month	MM Year YY
Security Code ( <u>CVV</u> )	(1) What's this? CCV
	ayable \$10.00 y Now
Select a differen	ent payment method

8. Once the payment is processed, a receipt will appear. This receipt will be sent to your nominated email address.

$\sim$	ent Completed			Print (3)		
Summary Payer:	test	Your Receipt Number:				
Payment Date: Total Value:	23/03/2018 \$10.00	WR01000098				
Payment Processed: Payment/Invoice No:	\$10.00 7100133	Please quote this number if you need	Please quote this number if you need to contact us for any reason.			
Bank Auth: Ref Number:	NAB 472929 WR01000098					
Receipt Description		Quantity	Unit Amount	Amount		
Student Printing Name: Houston, Paula (2003	1253)	1	\$10.00	\$10.00		
Total				\$10.00		

If there is an issue with your payment (e.g. entered an incorrect amount, been charged incorrectly or changed your mind), please contact your Campus Fees Office.

If you have any issues creating/accessing your account, please contact IT



#### Fremantle

08 9433 0777 8am – 5pm WAST

fremantle.it@nd.edu.au

Sydney

02 8204 4444 8am – 5pm AEST

sydney.it@nd.edu.au

#### Broome

08 9192 0632 8am – 4:30pm WAST

broome.it@nd.edu.au