Register Your Student Card

Think before you print

Notre Dame has adopted a greener approach to printing. We ask all students to think before they print to minimise paper use. Please keep this in mind when using printers on campus. A recycle bin is located near a printer in each library and accommodation area for proper disposal of unwanted paper and printouts.

PIN and Printer Access

Every printer has a **SafeQ** reader installed on the **front** of the printer. Students require a 6-digit PIN to be assigned before access to print services is granted. Create or change your PIN through the [Think Print Admin](#) portal.

1. Sign into [Think Print Admin](#) using your University ID and password
2. Select **"Generate PIN"** under Access credentials
3. Your new PIN will show onscreen and a confirmation email sent to your University mailbox from noreply-secureprint@nd.edu.au.

If printer access is denied, please generate a new 6-digit PIN from your [Think Print Admin](#) portal.

If you are **unable** to register your card, please contact the IT Service Desk.

Please note that you may need to complete these steps on a different printer if you the printer does not **recognise** your card.

Fremantle	Sydney	Broome
08 9433 0777	02 8204 4444	08 9192 0632
8am – 5pm WAST	8am – 5pm AEST	8am – 4:30pm WAST
fremantle.it@nd.edu.au	sydney.it@nd.edu.au	broome.it@nd.edu.au