Register Your Student Card

Think before you print

Notre Dame has adopted a greener approach to printing. We ask all students to think before they print to minimise paper use. Please keep this in mind when using printers on campus. A recycle bin is located near a printer in each library and accommodation area for proper disposal of unwanted paper and printouts.

PIN and Printer Access

Every printer has a **SafeQ** reader installed on the **front** of the printer. Students require a 6-digit PIN to be assigned before access to print services is granted. Create or change your PIN through the Think Print Admin portal.

1. Sign into Think Print Admin using your University ID and password
2. Select **"Generate PIN"** under Access credentials
3. Your new PIN will show onscreen and a confirmation email sent to your University mailbox from noreply-secureprint@nd.edu.au.

If printer access is denied, please generate a new 6-digit PIN from your Think Print Admin portal.

If you are **unable** to register your card, please contact the IT Service Desk.

Please note that you may need to complete these steps on a different printer if you the printer does not **recognise** your card.

Fremantle	Sydney	Broome
08 9433 0777 8am – 5pm WAST	02 8204 4444 8am – 5pm AEST	08 9192 0632 8am – 4:30pm WAST
fremantle.it@nd.edu.au	sydney.it@nd.edu.au	broome.it@nd.edu.au