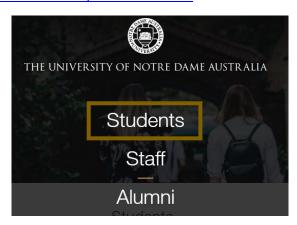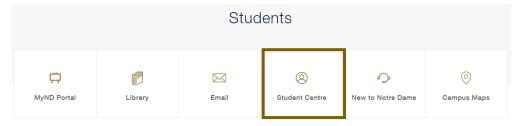Your academic record is available at Student Centre Self Service via the Notre Dame website. **For specific exam grade marks and percentages, please contact your course lecturer or tutor.**

1. Access the **Students** page on the Notre Dame website.
   https://www.notredame.edu.au/current-students

2. Click on **Student Centre**

3. Enter your **Student ID** and **password** to access the portal.
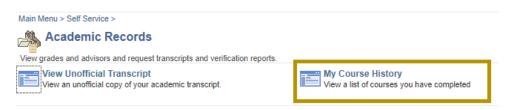   **Example:**
   Username: 32001234
   Password: Nd01021994

4. Click **Student Centre**
- Enrolment Information
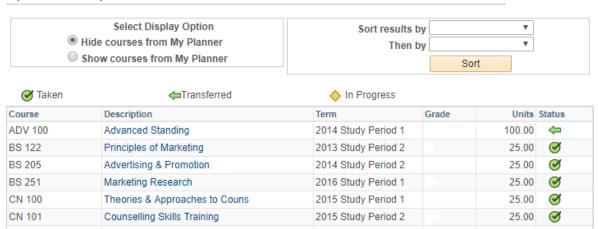- Gradebook
- Apply for Graduation

5. Click on **Academic Records**

6. Click **My Course History**

Main Menu > Self Service >

Academic Records

View grades and advisors and request transcripts and verification reports.

View Unofficial Transcript
View an unofficial copy of your academic transcript.

My Course History
View a list of courses you have completed

The **Course History** page shows the following information:

-   Couse code
-   Description of course
-   Study period course was taken
-   Grade received
-   Unit percentage
-   Current status (Taken, Transferred or In Progress)

My Course History

Select Display Option	Sort results by
○ Hide courses from My Planner	Then by
○ Show courses from My Planner	Sort

⊘ Taken   ⇐Transferred   ◇ In Progress

Course	Description	Term	Grade	Units	Status
ADV 100	Advanced Standing	2014 Study Period 1		100.00	⇐
BS 122	Principles of Marketing	2013 Study Period 2		25.00	⊘
BS 205	Advertising & Promotion	2014 Study Period 2		25.00	⊘
BS 251	Marketing Research	2016 Study Period 1		25.00	⊘
CN 100	Theories & Approaches to Couns	2015 Study Period 1		25.00	⊘
CN 101	Counselling Skills Training	2015 Study Period 2		25.00	⊘

Please kindly contact your campus Service Desk if you require assistance.